



## **Finance Business Partner (1yr Fixed Term Contract)**

*Reach your career goals with Eirgen Pharma, your future could be here*

Would you like to be part of a company that has the courage, innovation, and capability to improve and enhance patient lives across the globe?

Eirgen was founded in 2005 and since then we have continually grown and now employ over 180 employees at our site in Waterford. Our strengths lie in our capability to rapidly introduce new products and add additional volume to existing products - ensuring supply for new product launches and expanding market opportunities.

What makes us different is that while we continue to grow our business we have still maintained that small company feel to our culture which enables us to ensure that our employees are always front and centre in everything we do. By creating a progressive and dynamic working environment, where hard work and enjoyment aren't mutually exclusive, we have created a high performing, people-centric culture which allows us to work in an environment where the focus is always on ensuring that the patient comes first.

### **About the Job**

In this role you will support the financial management of the supply chain and R&D activities of the business, as well as taking on various general accounting month end tasks which have been shared between the finance team members. An exciting element of the job will be in exploring current practices and systems, and working on improvements in SAP, business processes and the large datasets used for accounting and business management purposes. A solid background in SAP, particularly material management and production planning, as well as excel / powerquery / powerBI, will be very beneficial.

Overall you will:

- ensure that the financial transactions driven by supply chain and R&D activities are in compliance with accounting policies and SOX controls, this includes ensuring that masterdata in SAP is correct
- ensure that senior management have access to monthly full year / next year financial forecasts for the respective areas
- ensure that business processes and systems usage are actively reviewed for improvement, efficiency gains and optimization
- ensure that key accounting tasks (reviews, controls, reports) are delivered as part of the financial controllers month-end checklist
- deliver the calculations for the annual R&D tax credit, doing so with the support of the R&D team and an external consultant

### **Books, Records and Financial Reporting**

- Review, understand and take actions in relation to Supply Chain General Ledger accounting (purchase variances, supply chain charges, yield variances, scrapping, provisions)
- Review the month end inventory and the inventory provision with the supply chain and R&D representative and post in SAP, drive actions with the teams to avoid / recharge, and if not possible drive actions to initiate physical scrapping to free up warehouse space
- Calculate the monthly 'overhead in inventory' cost allocation and post in SAP
- Process intercompany R&D invoices, ensuring correct project assignment, internal sign-offs and timely posting
- Review, understand and ensure compliance in relation to SOX requirements for own areas of responsibility – engage actively with stakeholders, update narratives, propose and execute checks / controls / improvements to aid the process and the annual audit
- Actively support the Financial Controller with the timely and accurate production of monthly management accounts (OPKO reporting pack), including variance analysis and pack generation / submission
- Perform additional tasks as agreed with the financial controller in relation to finance activities, potentially in the area of cash applications, bank approvals, fixed asset completion verifications, journal reviews, etc.

### **Business Partnering**

- Build a relationship with key stakeholders to understand how they impact financial transactions / results and how best to support this, with the right balance of driving business value while remaining (financially) compliant
- Create, improve and maintain reports / calculation files / analysis tools that aid supply chain and R&D in carrying out their activities – these can include inventory related overviews, reject notes, cost overview for R&D (actuals and purchase orders), standards for cost forecasts, etc.
- Understand the business processes and systems used, and suggest / support delivery of improvements in ways of working as appropriate and relevant
- Work together with finance colleagues to create budgets (annually) and forecasts (monthly Integrated Business Planning process), as agreed with the FP&A Manager, with a focus on product costing / supply chain charges and R&D project costs

### **Audits**

- Support the annual audit process by making necessary preparations with the supply chain, operations and R&D teams in relation to ensuring the SOX process narratives and controls are accurate and complied with; an important aspect of this will be in relation to annual inventory count
- Act as focal point in providing requested documentation (including back-up forms, approvals, invoices, etc.) to the external auditor for the relevant responsibility area
- Act as focal point in arranging physical walk-throughs of the process between the external auditor and the supply chain, operations and R&D teams as relevant / requested

### **Masterdata Management**



- Ensure that new material setups in SAP are complete, correct and costed in a timely manner to comply with inventory valuation accounting policies; the role is responsible for performing all product costing in SAP and troubleshooting costing issues
- Define, create and run as relevant control reports in relation to key material masterdata fields to ensure continued compliance and up to date costing
- Support Supply Chain with the optimization of masterdata creation / change processes as relevant
- Annually, ensure purchasing prices and other relevant supply chain conditions for the following year are reviewed and updated in SAP, and these assumptions are (1) used in budgeting and (2) translated into updated cost estimates per 1/1 of the following year

### **About you**

You are a qualified or part qualified accountant (Abba/ACA/CIMA) with a minimum two years' experience in a manufacturing environment, ideally in a Pharma or regulated company.

You are knowledgeable in US GAAP, Irish GAAP/IFRS and SOX and have experience using ERP software packages, specifically SAP. You have excellent Excel and spreadsheet knowledge while PowerQuery and PowerBI are an advantage.

You demonstrate strong interpersonal skills and you are able to engage positively with cross functional team and stakeholders. You are a natural influencer, comfortable with your ability to identify risks and opportunities and manage same and driven by the task and showing flexibility to ensure results are achieved.

You possess the ability to implement efficient processes to deliver for the business. You excel in planning, data analysis and can prioritise effectively. You have the ability to self-reflect and self-manage, you enjoy gaining knowledge, continuous improvement and solving problems.

### **Working at Eirgen – What to expect**

At Eirgen, we have developed a diverse, people-centric, high performance culture where people are enabled to achieve their potential.

If you are working at Eirgen, then we think you've got something special. Our employees are high-performing and work as part of a cohesive team, they are dedicated people who are driven to succeed and are rewarded with competitive salaries and an attractive range of benefits including opportunities for career progression and continuing education.

***Apply for the above role by sending your CV to [opportunities@eirgen.com](mailto:opportunities@eirgen.com) including the job title in the subject.***